

Constitution
for
AFSCME Retiree Chapter Number 4041

Article I
Name

The name of this organization shall be AFSCME Retiree Chapter Number 4041 of the American Federation of State, County and Municipal Employees, AFL-CIO.

Article II
Objectives

The objectives of the AFSCME Retiree Chapter Number 4041 shall be to carry out on a local basis the objectives of the American Federation of State, County and Municipal Employees retiree organization.

Section 1. The securing of the timely and reasonable cost of living increases for members receiving benefits from the Nevada Public Employees Retirement System.

Section 2. Providing and maintaining the best available health and medical care and benefits at reasonably and affordable costs to retirees through representation on the Nevada Public Employees Benefits Program and strong advocacy at the Nevada State Legislature.

Section 3. Establishing liaison with other retired public employee organizations to define common goals and interests and how to achieve them.

Section 4. Promoting community understanding of retired public employees and to recognize their extensive volunteer efforts and sharing of experience and expertise within the communities.

Section 5. Maintaining continued liaison with Nevada's Congressional delegation to ensure that our members' best interests are advanced and protected on the federal level.

Article III
Membership and Dues

Section 1. Eligibility.

All retired persons who were members of AFSCME or who would have been eligible for membership in AFSCME in the state of Nevada or anyone receiving a state, county or municipal pension in the state of Nevada and the spouse or surviving spouse of such retirees are eligible for membership in this chapter subject to the requirements of the constitution of the International Union.

Section 2. Application.

Application for membership shall be made on a standard application form. Unless such form includes a valid authorization for retirement check deduction of dues, the application shall be accompanied by the current month's dues.

Section 3. Amount of Dues.

The monthly membership dues of the retiree chapter shall be \$5.00 (five dollars) per member. Dues may be waived for Life Members of the State of Nevada AFSCME Union. The per capita tax will be paid out of the \$5.00.

Section 4. Payment of Dues.

Membership dues shall be payable monthly by payroll deduction, or annually in advance. Dues shall be paid no later than the 15th day of the month in which they become due when paying annually. Any member who fails to pay dues by the 15th day of the month in which they are due shall be considered delinquent, and upon failure to pay dues for two

successive months, their membership status shall stand suspended, and such members may not hold a retiree office. Any member, who is paying dues through a system of regular retirement payroll deduction and continues to pay through such deduction method, shall be considered in good standing.

Section 5. Reinstatement Fee.

A member suspended under Section 4 above may be reinstated to full membership in the chapter upon payment of all arrearages and upon payment of the upcoming year's dues.

**Article IV
Meetings**

Section 1. Time and Place.

Regular meetings shall be held at regular intervals no less than quarterly, at a time and place to be fixed by the executive board.

Section 2. Special Meetings.

Special meetings may be called by the president, the executive board, or by petition filed with the president and signed by three members of the membership. Special meetings may also be called by the International President or by an authorized representative of the International President.

Section 3. Quorum.

The quorum for meetings shall be twice the executive board members plus one.

**Article V
Structure, Officers, Nominations, Elections and Removal**

Section 1. Structure.

AFSCME Retiree Chapter Number 4041 shall be composed of three (3) sub-divisions: North including Washoe, Carson, Douglas and Lyon counties; the South comprising Clark County, and Rural consisting of the rest of the counties.

Section 2. Government.

The AFSCME Retiree Chapter Number 4041, comprised of four (4) sub-divisions is an autonomous organization of persons holding membership in the chapter. A charter issued by the American Federation of State, County and Municipal Retiree Council governs the organization.

Section 3. Titles and Terms of Office.

The officers of the retiree chapter shall be president, vice-president, recording secretary, treasurer and three (3) directors. These seven (7) officers shall constitute the retiree chapter executive board. In addition, there shall be elected three (3) members who shall serve as trustees. Trustees shall be elected to two year terms. The executive board shall also be elected to two year terms.

Section 4. Nominations.

Nominations shall be made at a regular or special meeting of the retiree chapter. At least fifteen (15) days' advance notice shall be given the membership prior to the nomination meeting. A nominating committee may be appointed or elected to make nominations, but whether or not such nominating committee is used, nominations shall be permitted from the floor at the nomination meeting. All regular elections shall be held in the month of March in odd-numbered years.

Section 5. Eligibility.

To be eligible for office, a member must be in good standing for one year, immediately prior to the election.

Section 6. Conduct of Election.

Officers shall be elected by secret ballot vote, and the balloting shall be conducted so as to afford to all a reasonable opportunity to vote. At least fifteen (15) days' advance notice shall be given the membership prior to the holding of the election. If only one person is nominated for any office, an election is not needed for that office.

Section 7. Election Code.

All matters concerning nominations and elections in this retiree chapter shall be subject to the rules and regulations of the retiree election code as adopted by the International Executive Board.

Section 8. Vacancies.

Vacancies in office shall be filled for the remainder of the unexpired term by vote of the retiree chapter executive board.

Section 9. Obligation of Officers.

Every officer shall, upon assuming office, subscribe to the Obligation of an Officer contained in Appendix B of the International Union Constitution.

Section 10. Removal from Office.

Retiree chapter executive board officers shall be removed from office following three consecutive, unexcused absences. Any retiree chapter executive board officer may entertain a motion for the removal of any other officer or trustee from office. A majority vote of a quorum of executive board officers is needed to remove an officer or trustee from office.

Article VI
Duties of Executive Board Officers and Trustees

Section 1. The president shall:

- a. preside at all meetings of the retirees and the executive board.
- b. be a member of all committees except election committees.
- c. countersign all checks drawn against the funds of the retirees.
- d. appoint all standing committees and all special committees of the retirees, subject to the approval of the executive board.
- e. report periodically to the membership regarding the progress and standing of the retiree chapter and regarding the president's official acts.

Section 2. The vice-president shall:

- a. assist the president in the work of the president's office.
- b. in the absence of the president or in the president's inability to serve, preside at all meetings and perform all duties otherwise performed by the president.
- c. upon approval by the retiree chapter executive board, be authorized to act as co-signer of checks drawn on the retiree chapter funds in place of either the president or the treasurer.

Section 3. The recording secretary shall:

- a. keep a record of the proceedings of all retiree chapter meetings and of all executive board meetings.
- b. carry on the official correspondence of the retirees, except as the executive board may direct otherwise.

- c. perform such other duties as the retiree chapter executive board may require.

Section 4. The treasurer shall:

- a. receive, disperse and record all funds of the retirees.
- b. deposit all money so received in the name of the retirees in a bank or banks selected by the executive board and money so deposited shall be withdrawn only by check signed by the president and the treasurer, or as indicated in Article VI, Section 2c.
- c. prepare and sign checks for such purposes as are required by the constitution or are authorized by the membership or the retiree chapter executive board.
- d. prepare and submit the monthly membership report to the International Union office and verify that the retiree chapter's per capita tax is paid each month and sent to the International Secretary-Treasurer.
- e. keep an accurate record of receipts and disbursements and have available for review by the membership and retiree chapter executive board a monthly operating statement of the financial transactions of the retiree chapter. Provide a current financial position report to the executive board at every regular and special meeting held.
- f. act as custodian of all properties of the retirees.
- g. give a surety bond for an amount to be fixed by the retiree executive board at the expense of the retirees and through the International Union.
- h. see that financial reports required by the International Union Constitution to be submitted to the International Union are submitted in accordance with the International Union Constitution.

Section 5. Directors.

There will be three directors elected. One director will represent the northern Nevada counties of Washoe, Douglas, Lyon, Churchill and Carson. One director will represent Clark County and one director will represent the remainder of the counties.

Section 6. Trustees.

The trustees shall conduct once each year an audit of the finances of the retiree chapter, including the finances concerning any health and welfare, pension, insurance or other benefit programs covering members of the chapter, and shall report to the membership on the results of such audit.

Section 7. Executive Board.

The executive board shall be the governing body of the retirees except when meetings of the retiree chapter are in session. All matters affecting the policies, aims and means of accomplishing the purposes of the chapter not specifically provided for in this constitution or by action of the membership at a regular or special meeting shall be decided by the executive board. The board shall meet at the call of the president or of a majority of the members of the board. A report on all actions taken by the executive board shall be made to the membership at the next following meeting. Five (5) members of the board shall be required for a quorum.

Article VII
Subjections and Rules

Section 1. International Constitution.

This retiree chapter shall at all times be subject to the provisions of the constitution of the American Federation of State, County and Municipal Employees.

Section 2. Authorization Necessary to Represent Retirees.

Except to the extent specified in this constitution, no officer of the retirees shall have the power to act as agent for or otherwise bind the retirees in any way whatsoever. No member or group of members or other person or persons shall have the power to act on behalf of or otherwise bind the retirees except to the extent specifically authorized in writing by the president of the AFSCME Retiree Chapter Number 4041 or by the retiree executive board.

Section 3. Rules of Order.

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern this retiree organization in all cases to which they are applicable and in which they are not inconsistent with this constitution and special rules of this organization or of the American Federation of State, County and Municipal Employees.

**Article VIII
Amendments**

This constitution may be amended, revised, or otherwise changed by a majority vote of the members voting on such proposed change and such change shall take effect only upon written approval of the International President. Proposed amendments to this constitution must be made at a regular or special meeting of the retirees and read and voted on at a subsequent meeting after adequate and proper notice having been given to the membership prior to the date on which the vote is taken. A written copy of the proposed amendment shall be furnished to every eligible voter at the meeting at which time the vote is taken.

**Article IX
Dissolution**

In the event of the need to dissolve the chapter known as the AFSCME Retiree Chapter Number 4041, the disposition of all assets and liabilities shall be under the auspices and control of the AFSCME International Union.

APPROVED BY:

A handwritten signature in black ink that reads "Lee Saunders". The signature is written in a cursive, flowing style.

LEE SAUNDERS

President

Approval Date: November 22, 2017